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Dear Valued Customers,

As the Coronavirus (COVID-19) threat increases worldwide, Plaster Wholesalers has put in place measures to ensure the health and safety of our employees, customers and suppliers.

Our operation, and subsequent supply of products, continue to operate as normal. To ensure this continues, our management team have put the following measures in place;

- Supply chain – we are working with our key suppliers to identify any areas of risk or concerns for ongoing supply. Our advice to date is that there are currently no major risks to continued supply. We will continue to monitor the situation and build contingencies should the status of supply change.
- Social distancing measures – we've encouraged staff to keep a distance of 1.5m from each other and clientele as well as minimised group meetings and gatherings
- Cleaning Services – cleaning at all Plaster Wholesalers sites has increased, including all hard surfaces (handrails, benches, bathrooms, kitchens and desks). We have advised staff to disinfect surfaces daily as well as maintain good hand hygiene. Staff have also been instructed to wear disposable gloves where applicable, so please don't take offence to these measures, they are pivotal in ensuring everyone's well being
- Customer Deliveries – Our drivers have been issued disposable gloves as well as hand soap to ensure they wash their hands before and after each delivery.
- Customer Pick-ups – All staff members have been issued with hand sanitiser, hand soap and gloves to ensure a clean workplace. We kindly ask that customer's minimise their face-to-face interaction by refraining from visiting our stores and using alternative methods of communication to conduct their business matters. Our staff have been given instructions to work with our customers to seek alternative solutions with regard to supply of material.
- Plaster Wholesalers Account Manager Visits - Our sales teams have been advised to not partake in any non-essential visitations and as such have been instructed to work from home commencing Monday 23/03/2020 (decision pending Friday 20/03/2020). All necessary visitations will go ahead with key measures in place to ensure the safety of all stake holders. These include social distancing, good hygiene practice and teleconferencing if necessary.
- Plaster Wholesalers events – all events in the coming months have been postponed due to social distancing and travel restrictions until we can ensure the safety of all attendees
- Feeling unwell – all employees who are feeling unwell have been told to stay home, notify their manager and call their GP. Any person who experiences flu like symptoms, must stay away from the workplace
- Personal hygiene – all employees, suppliers and customers are requested to follow good hygiene practice including hand washing, cough/sneeze into elbows, not shaking hands and keeping a safe distance. Communications and signage have been put up in all Plaster Wholesalers branches

The situation is developing daily and therefore, these measures may change, or additional measures may be put in place as the spread of the virus continues.

**Should any customer, supplier or transport provider feel unwell or show any flu like symptoms, then we respectfully ask that they refrain from visiting our premises until they are medically cleared to do so.**

We thank you for your understanding and co-operation during these unprecedented times

Warm Regards

Tony Markovski  
Managing Director